All history majors at UMKC are required to establish and maintain a portfolio of their undergraduate work. The portfolio is a measurement tool that will allow you and your faculty mentors to monitor your intellectual growth, your acquisition and sharpening of skills, and your mastery of historical knowledge during your stay at UMKC. You can place into your on-line portfolio any written or visual assignment completed at UMKC. However, you are minimally required to include the following:

- Your History 301WI Research Prospectus
- Your History 498WI Senior Capstone Research Paper
- A book review
- A historiographical essay
- An exam essay

You should strive to make your portfolio materials as impressive as possible. Choose your best exam essay. If you received back a book review or historiographical assignment with suggestions for editing and revision, make the revisions and polish the paper before submitting it to the portfolio. Your 301WI Research Prospectus and your 498WI Senior Capstone should undergo several drafts before you submit them for grading, your Capstone project will be graded by two professors. After submitting for a grade, make any changes that your professors suggest, and give the papers one last proofread and polishing, before adding them to your portfolio and making them a part of your permanent undergraduate record. The entire portfolio will be evaluated in order to determine honors designations and other departmental awards and measure your overall accomplishments in the history program.

You will be responsible for managing your portfolio and submitting assignments for review through the Eportfolio system: an online platform accessible through any web browser for creating a portfolio of your historical scholarship over the course of your time at UMKC. Through this system, you will be able to identify and communicate with your faculty advisers, upload documents assignments of any format, submit your capstone project for “portfolio review,” read their evaluations of your work, delete items from your portfolio if you wish, request departmental approval to graduate, and generate portfolios of your work for submission to possible employers or graduate schools.

All majors must create an Eportfolio identity. As soon as you declare your intention to major in history with the university, you must also declare your intention to major in history with the department by setting up an account on Eportfolio and meeting with the undergraduate advisor thereafter. You can login to the system at http://www.foliotek.com. The system will take you through the process of becoming a major, creating a tentative program of study, and setting up meetings with a faculty mentor and the undergraduate adviser.

Video Guide to Foliotek: http://www.youtube.com/watch?v=-7ZwhQtu30s